

**Claims**

Claims Management of Missouri, LLC

**Mgmt of MO**

**Employee Incident/Injury Report Work Comp**

NAME		DATE of INCIDENT	DATE of REPORT
DEPARTMENT		JOB TITLE	
HIRE DATE	LENGTH OF TIME ON CURRENT JOB	SHIFT ON DAY OF INCIDENT & START TIME	
TIME of INCIDENT AM PM		TIME REPORTED AM PM	
INJURY REPORTED TO & THEIR TITLE			
TYPE OF INCIDENT/INJURY MILD MODERATE SEVERE			
LOCATION/ADDRESS OF THE INCIDENT (INCLUDE CITY/STATE/ZIP)			
DESCRIPTION OF INCIDENT/ACCIDENT--WHAT HAPPENED			
WERE THERE WITNESSES? YES NO		WERE THERE INJURIES? YES NO	
IF YES, LIST NAMES		IF YES, DESCRIBE INJURIES & LOCATION ON BODY	
<b>FOR VEHICLE ACCIDENTS ONLY:</b> IF YOU WERE THE DRIVER, WERE YOU WEARING YOUR SEAT BELT? YES NO		<b>FOR SAFETY / ALCOHOL / DRUG VIOLATIONS:</b> Written up?	
<b>FOR VEHICLE ACCIDENTS ONLY:</b> IF YOU WERE A PASSENGERS, WERE YOU WEARING YOUR SEAT BELT? YES NO		<b>FOR VEHICLE ACCIDENTS ONLY:</b> IF YOU HAD PASSENGERS, WERE THEY WEARING THEIR SEAT BELT? YES NO N/A	
REFERRED FOR MEDICAL TREATMENT? YES NO		WHERE?	
DID INJURY RESULT IN LOSS OF TIME AT WORK? YES NO		HOW MUCH TIME LOST?	
HOW / WHY DO YOU THINK THE INCIDENT OCCURRED (UNSAFE CONDITIONS OR ACT)?			

DO YOU KNOW OF ANY OTHER SIMILAR INCIDENTS OCCURRING IN THE PAST?	
	YES      NO
HOW DO YOU THINK THIS INJURY COULD HAVE BEEN PREVENTED?	
PERMANENT CORRECTIVE ACTION, RECOMMENDED TO PREVENT RECURRENCE	
HAVE YOU INJURED THIS BODY PART BEFORE? IF YES, PLEASE PROVIDE DETAILS	
ADDITIONAL COMMENTS	
PRINT NAME OF PERSON COMPLETING THIS FORM	
SIGNATURE OF PERSON COMPLETING THIS FORM	DATE
PRINT NAME OF SUPERVISOR RECEIVING FORM FROM INJURED WORKER:	
SIGNATURE OF SUPERVISOR	DATE: . . . . .